

INSTALLING A POOL

This handout is for informational purposes and approval for each application is required.

Unique circumstances may apply to individual lots.

Permit applications are reviewed by the Zoning Administrator and the Building Official.

IS A PERMIT REQUIRED?

Swimming pools constructed below ground level require building permits as well as above ground pools with a capacity of more than 5,000 gallons and/or 2 feet or more of depth. Permit applications are available at the city website, or at the city center. Here's what you'll need:

- A survey or site plan showing the proposed location of your pool.
- Plans that show the design of your pool.



WHERE CAN THE POOL BE LOCATED?

The location of your pool is an important factor. An improperly located pool can result in friction between neighbors, ordinance violations, lawsuits or even the need to move your pool. To avoid these costly and frustrating problems, your pool must be located entirely inside your property line. The pool can not be located within five feet of any principal structure, frost footing or side or rear yard lot line. They can not be located within a utility easement. Pools can not exceed 25 percent of the rear yard.

FENCING, SCREENING OR OTHER PROTECTIVE ENCLOSURES

For pools requiring a building permit; fencing, screening or other protective enclosure (such as a certified safe pool cover) will also be required. Pool fences must be constructed to keep children from entering the pool enclosure. Fences must be at least four feet in height and shall not have any openings greater than four inches. Any opening below the fence needs to be two inches or less. All fence openings and points of entry shall be equipped with gates or doors with safeguards to prevent children from gaining uncontrolled access. Pool fences must be constructed without handholds or footholds. They must be self-closing and self-catching. Chain-link fencing can not exceed 1 ½" mesh. Fence materials should be non-corrosive materials.

Below-ground pools with an ASTM standard certified cover do not require fencing.

Above ground pools with sidewalls that are at least four feet high do not require enclosure by a separate fence *as long as the pool has a removable or lock-up ladder, gate, or other access entry point. This ladder or access shall be secured or removed to prevent access when the pool is not in use or unattended.*



BUILDING PERMIT APPLICATION

212 Central Ave • Fax: 763.682.6376

Email: permits@ci.buffalo.mn.us

Permit # _____

CITY OF BUFFALO, MINNESOTA

1. _____ 2. _____
Site Address Year Built Today's Date

3. Legal Description
PROPERTY ID NUMBER 103 - - Zoning Dist. _____
Lot _____ Block _____ Subdivision _____

4. _____
Owner (Name) (Address) (Phone)

5. _____
Architect (Name) (Address) (Phone)

6. _____
Contractor (Company Name) (Phone)
Contractor Address (City, State, Zip)

7. Contractor's License # _____

8. Applicant's Email _____

9. Type of work _____

10. Estimated Construction Valuation \$ _____

11. _____ Ft. 12. _____ Ft. 13. _____ R side _____ L side
Front yard setback Rear yard setback Side yard setbacks

14. _____ 15. _____ 16. Expires 180 days
Size of structure Number of stories Completion Date
(height, width, depth)

17. _____ Sq. Ft. 18. _____
Property area Proposed elevation in relation
to curb or waterway

19. _____ Sq. Ft. 20. Yes No
Building area Fire sprinklers required

21. Provide copy of Mechanical Bond from the MN Bldg Code & Standards Division for HVAC work.

Building Inspector Comments: _____

22. Will you be digging in the Public Right-of-Way? Yes _____ No _____
(If yes, then fill out an Excavation Permit Application. Call 763-682-1181.)

CALL GOPHER STATE ONE BY DIALING 811 FOR LOCATES. CAUTION: PROPERTY OWNERS ARE RESPONSIBLE FOR CONFIRMING DEPTH AND LOCATION OF ALL WATER AND SEWER SERVICES. THE CITY OF BUFFALO WILL NOT BE RESPONSIBLE FOR MISPLACED LINES.

I hereby acknowledge that I have read this application and state that the information is correct and agree to comply with the City of Buffalo ordinances and the State of Minnesota laws regulating building construction.

Signature of Applicant _____ Date _____ Approval by Building Official _____ Date _____

Permit Fee	_____
100 32210 0000	_____
Plan Review Fee	_____
100 32210 0000	_____
Site Inspection	_____
100 32210 0000	_____
Fireplace	_____
100 32210 0000	_____
Fireplace Surcharge	_____
100 32211 0000	_____
Investigation Fee	_____
100 32210 0000	_____
Surcharge Fee	_____
100 32211 0000	_____
Water Fee	_____
610 37130 0000	_____
Sewer Fee	_____
610 37220 0000	_____
*Water Meter	_____
610 37120 00000	_____
WAC	_____
610 33416 0000	_____
SAC	_____
610 33417 0000	_____
Plumbing	_____
100 32230 0000	_____
Plumbing Surcharge	_____
100 32211 0000	_____
Fixtures	_____
610 37120 0000	_____
Mechanical	_____
100 32222 0000	_____
Mechanical Surcharge	_____
100 32211 0000	_____
*County Transit Tax	_____
100 22811 0000	_____
*Sales Tax	_____
100 22810 0000	_____
*Secondary Service	_____
600 37425 0000	_____
*Electric Access Charge	_____
600 37420 0000	_____
Assessor's Review Fee	_____
100 34114 0000	_____
(\$25/<\$499,999; \$100/>\$500,000)	_____
Recording Fee	_____
100 41510 4395	_____
Neighbor/Easement Agmt	_____
100 36221 0000	_____
Total Fees	_____
Code Analysis	_____
Type of Const.	_____
Use of Bldg.	_____
Occupancy Group	_____
Occupancy Load	_____
CUP or Variance Granted -	_____
Date	_____
Special Approvals	_____
Zoning	_____
Utilities	_____
Engineering	_____
Other	_____
City Electric? Yes _____ No _____	_____